

Vacancy Announcement for Networks Coordinator

People's Alliance for Credible Elections is looking for a Networks Coordinator to implement PACE's activities and supervise state/regional coordinators to complete their assigned works in time.

Position:	Networks Coordinator
Duty Location:	Yangon
Number of Position:	1
Type of the Contract:	One year (with two months, probation period)
Reporting to:	Program Manager

If you are interested in this announcement, please submit your Curriculum Vitae (CV), and contact phone number to hr@pacemyanmar.org by **April 30th 2018. Only short-list candidates will be contacted for interview process.**

For more information, you can contact us +95 9253379442; +95 1512646.

Task and Responsibilities

Under the direction of the Program Manager, the networks coordinator is responsible to supervise state/regional coordinators to complete their assigned works in time and to ensure the completing of these assigned works to meet with the Standard of PACE.

Requirement

- At least three years professional experience in networks and/or trainings/event management
- Must be able to work independently at under the tight deadline
- Familiar with NGOs/CSOs work nature
- Experience in networks building, Good networking and communication skill
- Ability to organize works efficiently and deal with heavy workload
- Having good understanding on Myanmar politics and its electoral process is advantage
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Highest standards of integrity and discretion;
- Strives for supportive working environment and positive working relationship;
- Willing to travel;

Requirement Qualification

- Education: Bachelor Degree or others relevant
- Language Requirements: Proven communication skills in written and spoken in Burmese
Good in written and spoken in English is preferable
- Computer Skill: MS word and Excel, Internet

Background Information

People's Alliance for Credible Elections (PACE) is an independent, non-partisan, non-government domestic election observer group based in Yangon. PACE was founded in 2013 to strengthen democratic institutions in Myanmar through safeguarding citizen rights and promoting public participation in the electoral process. To promote transparency, accountability and inclusiveness in the electoral process, PACE will mainly be working on civic and voter education, election observation and electoral reform.

Upholding the principles enshrined in “Universal Declaration of Human Rights”, PACE’s work will be implemented regardless of race, religion and gender.

Moreover, PACE has signed “Declaration of Global Principles for “Non-partisan Observation and Monitoring” by Citizen Organizations,” which is a document endorsed by more than 260 organization from 75 countries.

Mission Statement

“PACE will work to ensure all citizens political rights including the right to vote and stand for office by engaging in activities that promote citizen participation, safeguard political and civil rights through a program of electoral observation, policy advocacy and civic education.”

1. Areas of Work

The PACE is an independent civil society initiative to secure every citizen’s political rights and enhance electoral transparency and accountability through:

1. Citizen Observation of Electoral Processes
2. Civic Education and Public Outreach
3. Advocacy for Improved Electoral Frameworks